

BLIS semester I
(paper – 2)
Library Management and Information Centers
Topic – **Library Stock Verification –
Need, Advantage & Disadvantage**
e-content

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Library Stock Verification - Need, Advantage & Disadvantage

Stock Verification is an annual verification or physical verification of any library is an essential part of the library process. Physical inspection of library materials is necessary. Which is recorded in the library register.

Therefore, annual verification means to do an actual investigation of those types of items which are mentioned in the Library Records.

The practice of annual verification is often in all government departments, big business establishments as well.

The **library is also subject to annual verification of library material and books** which are not available are rejected or if it is too useful, the action is taken to provide it again.

The library's wealth is its books, magazines, and other materials. The library has a collection of books for the use of lessons. Whom they use it freely.

Need for Stock Verification in Library

The Need for library archive-verification has been felt for the following two reasons.

- 1) Stolen textual content by readers.
- 2) To keep the textual contents from one place hidden by the readers for their use.

Advantage of Stock Verification

The following is a benefit from Stock Verification

- 1) The information about the stolen texts is found from the text materials stored in the Library. New texts are bought in place of stolen texts.
- 2) It provides information about popular texts. As a result, it helps to increase their number in the Library.

3) Library employees get to know the texts well on the occasion of collection verification. Therefore, it is convenient to provide reference service to the readers.

4) This clears up the frozen solution on the stock and reorganizes the texts.

5) Textual contents of one subject are hidden by the readers and kept with the other subject. Those course materials are kept at the appropriate place at the time of collection verification. This investigation is called **Shelf Retrification**.

Such a problem occurs in libraries where the Open access system is prevalent.

6) On the occasion of Stock Verification, it is known that the texts which are getting burnt or leaving pages. Such texts are saved from being destroyed by bookbinding.

7) Texts that are uprooted by Label are re-pasted. On this occasion, the texts whose call number is erased are rewritten on Label.

8) By this, the manager also gets to know about the strength and weaknesses of the stock.

9) From the stock verification report, the manager also gets information about the efficiency of the library staff and the monitoring of the book.

If more texts are being stolen then the concerned employees are advised to be more careful.

10) During this work, information is also available about some such texts which are holding unnecessary space in the library. They have the facility to withdraw from security and location.

Disadvantage / Demerit of stock verification

Stock Verification has the following drawbacks.

1) This obstructs the regular work of the Library.

2) Library gets the reader service suspended during verification, which causes them trouble.

3) According to some Librarians, this work inevitably leads to a waste of time, labor, and money.

4) In larger libraries, more staff is required to perform this work. This disrupts other necessary functions of the library.

5) Sometimes some texts are missed even by doing careful stock verification. Therefore, knowledge of the actual organization of lost texts is not available.

6) Expenditure on Stock Verification is more than the books lost, which is why its tradition is ending in developed countries.

From the present time, **book verification** has been a mere process. Verification is impossible in large libraries. This work is completely impossible in world libraries.

As a result, it has been completely stopped in England, the US, and other European states, yes it is a good practice for small libraries to show how many books have disappeared or are damaged.

Conclusion - Therefore, special attention is given to the utility side of texts today. Hence **stock verification** should not be considered necessary. It only takes wastage of time, labor, and money.

This is the reason why **stock verification** is not being given importance in western countries, but in large libraries, it is very difficult.

Determining the succession of a lost book is very difficult in a large library.